Sprouting News...

(210) 688-7003 www.mustardseedelc.com

Welcome to The Mustard Seed Family. We are glad that you have chosen us. We look forward to a long partnership with you in this very important stage of your child's life. We strive to provide a high quality learning environment. We are much more than daily childcare, but rather a high quality learning environment. If you should every have any questions or concerns, please do not hesitate to talk to Ms. Roxy.

What to bring on the first day for all children:

- Extra set if clothes (including underwear and socks)
- Small bag or backpack
- Special small comfort item from home to make the transition as easy as possible
- Small tube of toothpaste (excluding infants)
- A picture of your family to post in the classroom

Infants/Toddlers

- Formula/Baby Food/Cereal/Snacks
- Bottles (one per feeding plus one extra)
- Large package of diapers
- Wipes—in plastic box (then wipes refill packages are ok)
- Pacifier
- Diaper Rash Cream
- Feeding Plan (for all children not eating table food exclusively)

Sign In and Out

It is VERY important that as you come in and leave daily that you sign in through the Procare Connect app. This is the centers way of recording who is in attendance at any given time. We will use this list in an emergency situation .

Parent Handbook

The parent handbook with all of our policies and procedures is located on our website in the News and Events page.

Clothing

We are in the business of having fun while learning. We will have many activities that involve getting dirty. Please do not dress your child in clothes that you do not want to get dirty. Children learn through play...and our play is sometimes messy!

Communication

Keeping an open communication line open between the parents and the center is very important. Therefore we will provide information to you in many forms. Daily communication about your child's day will be sent through the Procare Connect App.

We also have newsletters and reminders that are emailed to you. Please be sure to give the office your email address that is checked often so that you do not miss out on this important information. If at any time you have any questions or concerns, please contact your child's teacher or Ms. Roxy.

Time to eat:
Breakfast around7:30
Lunch around 11:00
Snack around 2:30

Hours of operation:
Mon-Fri 6:30-6:00

A late fee will be assessed if you pick your child up after our closing time.

Tuition

Tuition is due in advance by noon on Tuesday for the week. Tuition is paid either on myprocare.com initiated by you or by automatic payment initiated by the school. Complete the form provided at registration so that you do not miss your first tuition payment. A late charge will be assessed after the Tuesday at noon due date.

Welcome to our family!